

**NATIONAL COUNCIL OF STATE BOARDS OF NURSING, INC. (NCSBN)
OPEN POSITION ANNOUNCEMENT - JOB POSTING: #1077**

POSITION TITLE: Manager, Measurement & Testing, Examinations

STATUS: Full time / Exempt

LOCATION: Chicago, Illinois (Hybrid: 2 days/week on-site, 3 days/week remote)

ABOUT NCSBN

The [National Council States Boards of Nursing](#) (NCSBN) is an independent, not-for-profit organization through which nursing regulatory bodies act and counsel together on matters of common interest and concern affecting public health, safety and welfare, including the development of nursing licensure examinations. Our mission empowers and supports nursing regulators in their mandate to protect the public.

JOB SUMMARY

We are seeking an experienced psychometric professional to join our Examinations department. The ideal candidate will bring value to the team by using their project and team management skills to set team priorities, maintain operational schedules, and optimize resources within the Measurement & Testing team.

Reporting to the Sr. Manager, Measurement & Testing, Examinations, this role will have the exciting opportunity to work with NCSBN's premier licensure examinations. The individual in this role will also be responsible for managing a team of diverse psychometricians, leading psychometric research teams, attending and presenting papers at professional conferences, and submitting research for publication.

This role is the perfect opportunity for a skilled manager of projects and teams, who also has advanced technical expertise and wants to grow with an organization committed to advancing nursing regulation and policy worldwide!

RESPONSIBILITIES

- Manage psychometric staff and vendor relationships to prioritize activities across multiple operational programs. Oversee all aspects of operational schedules and reporting deliverables.
- Manage and train direct reports in applying sound psychometric techniques to meet operational needs.
- Manage, design, and implement large-scale research studies. Coordinate resources to accomplish team goals. Present at professional conferences; submit research papers for publication.
- Responsible for on-time production of high-quality deliverables to both internal and external stakeholders.
- Manage current and future statistical application development using approved software programming languages (e.g., R/Python), and manage development using dedicated repositories (e.g., Github).
- Develop and implement plans for managing talent for specific programs (e.g., balancing research and operational work).

QUALIFICATIONS

- PhD in educational measurement, psychometrics, or related fields with 8 years of increasing psychometric experience and responsibilities.
- At least one year of relevant job experience in supervising or leading operational program(s), experience with supervising or mentoring junior psychometricians and/or managing vendors will be considered.
- Knowledge of and experience with high-stakes certification/licensure examinations (CAT experience a plus).
- Proficiency in handling high-stakes, high-visibility, and mission-critical incidents.
- Competence in collaborating with internal staff and external clients to ensure the timely delivery of high-quality psychometric services meeting specifications.

- Ability to manage resources, psychometric processes, and lead professional staff.
- Proficiency with MS Office, psychometric software, and statistical software, especially Python and/or R.
- At least an entry-level understanding of Cloud-based systems, especially Azure, Data Lake and Delta Lake implementations, and SQL programming.
- Excellent oral and written communication skills.
- Ability to professionally interact with numerous internal and external clients and vendors.
- Proficiency in project management skills necessary to direct and oversee large-scale, operational testing programs.

TO BE CONSIDERED

- Interested candidates must submit their resume as soon as possible at:
https://workforcenow.adp.com/mascsr/default/mdf/recruitment/recruitment.html?cid=03db93ed-1b1c-4447-805d-a674958c23e6&cclid=19000101_000001&jobId=478728&lang=en_US
- Additionally, we are looking for 2-3 writing samples that demonstrate your ability to present complex psychometric findings clearly and effectively. Preferred samples include journal publications, research reports, whitepapers, or data analysis reports.

The National Council of State Boards of Nursing (NCSBN) is an equal employment opportunity employer. Decisions affecting employment are considered without regard to disability, race, color, religion, gender, national origin, age, genetic information, military or veteran status, sexual orientation, marital status or any other protected characteristic.