

Senior Director of Psychometrics and Data Analysis

University Extension/Smarter Balanced

Job #: 1908707

Full-Time; Career

Starting Salary Range: \$100,000 - \$125,000/annually. Salary commensurate with qualifications and experience.

UC Santa Cruz strives to embrace diversity in all its forms; it strives to be an inclusive community that fosters an open, enlightened & productive environment.

Involves analytical studies on a variety of policies, projects, programs and issues in support of a function, research initiatives, program and / or organizational unit, or in research of new or changing systems and programs. Assists in policy and program planning, development, administration, management and implementation; interprets, monitors and analyzes information regarding policies and procedures and provides consultative services to department administrators and other stakeholders.

Establishes schedules and goals based on the objectives of the consortium and industry standards for psychological testing. Responsible for managing the data analysis and psychometric unit, and the staff and activities related to data analysis, data cleaning, and psychometrics. Develops long term and short-term project plans and the staffing / financial needs to complete them. Ensures staff document processes and implement quality controls. Collaborates with senior leadership and technical advisors to develop strategies to solve complex issues regarding assessment and instruction.

UC Smarter Balanced is a large-scale, online assessment program that serves 6M students and 400,000 educators in California and across the nation. Governed by a consortium of member states, UC Smarter Balanced executive committee, governing board, and K-12 educators provide valuable input into the design and delivery of standardized assessment for states, territories, and Bureau of Indian Affairs. The program is organized within the division of continuing education, UCSC Extension, University of California, Santa Cruz. Our headquarters is located at UCSC Silicon Valley Campus, 3175 Bowers Avenue, Santa Clara, CA 95054.

Qualifications include:

- Bachelor's degree in Information Processing, Psychology, Sociology or related area and / or equivalent experience / training.
- Strong communication and interpersonal skills to communicate with leadership, and lead and direct subordinates.
- Thorough knowledge of organization processes, protocols, research and procedures.
- Extensive analytical / problem-solving skills.
- Comprehensive project management skills.

NOTE TO APPLICANTS: Applications were previously accepted via a search firm. Applicants are now encouraged to apply directly to this site by clicking the "Apply for this Posting" button on this page.

This position works remotely from a home office. Some travel required.

This position requires passing a pre-employment criminal history background check.

Position is open until filled. Initial Review Date: 05-13-2019

APPLICANTS ARE REQUIRED TO USE THE UCSC ON-LINE PROCESS

View full job description and access on-line application:

<https://apptrkr.com/1450805>

To ensure review of application materials by the hiring unit, they must be submitted on or before the initial review date (IRD) via the Staff Employment Opportunities web site @ <https://jobs.ucsc.edu>. A computer is available at the UC Santa Cruz Staff Human Resources Office located at Scotts Valley Center. The Scotts Valley Center is located at 100 Enterprise Way, Suite E100, Scotts Valley, CA 95066. To learn more or to request disability accommodations, call 831-459-2009. Hearing impaired are encouraged to use the California Relay Service at 800-735-2922. UC Santa Cruz is an Equal Opportunity Employer.