

Prometric (www.prometric.com) is the recognized global leader in technology-enabled assessment services, providing paper-and-pencil, Internet and computer-based testing solutions. It offers a fully integrated testing system that includes test development, test delivery and data management capabilities. On behalf of 600 current clients in the academic, professional, government, corporate and information technology markets, Prometric develops and/or delivers assessments through a global network of testing centers in 132 countries as well as direct to candidates via the Web.

The Psychometrician is responsible for providing psychometric support to internal and external Prometric clients. The duties include: determining the appropriate psychometric theory and models to meet the psychometric and business needs of the program; designing and developing psychometric structure of exams, data collection designs, equating methodologies, and linking and scaling procedures; preparing standard setting materials and psychometric analyses using standard and customized psychometric analysis tools and statistical software packages such as SAS and SPSS. Most importantly, this position is responsible for communicating psychometric principles and processes of varying complexities to a wide variety of internal and external populations. Specific duties include:

- Conduct appropriate quality control analyses and checks for designated programs
- Prepare technical reports and project summaries for internal and external clientele
- Collaborate with team members from the test development department, as well as members of other Prometric departments, to ensure successful completion of projects assigned
- Develop knowledge of computer programs and processing systems for computer-based testing programs as requested.
- Identify and implement initiatives that will enhance the efficiency and reduce costs related to psychometric processing for testing programs.
- Monitor test development pipeline and proactively ensure completion of projects assigned and appropriate cross-team communication about project status
- Facilitate internal and external psychometric meetings in a manner that meets the business and psychometric needs of the program and in communication style that is understandable to the audience in question
- Represent Prometric at industry conferences and meetings
- Perform other tasks as assigned

Experience and Skills

A PhD in Psychometrics, Educational Measurement or a closely related field is required. Two to four years of experience required.

Knowledge of industry statistical programs is required (e.g., SPSS, SAS). Knowledge of word processing software (e.g., Word) and spreadsheets (e.g., LOTUS, QUATTRO, EXCEL) is highly desirable. The successful candidate will have direct client experience and will be able to demonstrate successful management of simultaneous, large-scale projects.

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