

We Work to Protect Investors. Join our Team.

FINRA is seeking a well qualified individual for our Senior Director opening in Rockville, MD. To be considered for this position, please submit your resume through our careers site at www.finra.org/careers. No phone calls please.

Job Summary:

The Senior Director will lead the process for setting goals and long range planning for the Testing and Continuing Education (T&CE) Department by: identifying and assessing future opportunities; leading, participating, and facilitating goal setting and long range planning discussions; identifying critical issues; developing recommendations to senior management on how to optimize near-term growth and, where necessary, managing the implementation of special initiatives for the department. The Senior Director will work with departmental staff at all levels to evaluate the current state of policies and processes and develop plans to further improve quality and the potential expansion of T&CE's suite of products and services. This position will also be responsible for assessing new business opportunities and their potential impact as well as formulating recommendations in response to changes in the Securities and Testing industries.

Essential Job Functions:

- Lead departmental goal setting and long range planning efforts targeted to improve the development and administration of qualification examinations and the continuing education programs, ensuring all programs strive to meet testing and continuing education industries best practices.
- Lead goal setting and long range planning efforts related to the psychometric analysis of testing and continuing education programs that are based on both modern (IRT) and classical test theory.
- Perform research and analysis related to goal setting and long range planning, make recommendations, prepare reports, proposals and business plans, and lead the implementation of initiatives, as assigned.
- Assess new business opportunities, make recommendations, and prepare proposals, as appropriate.
- Provide expert guidance to staff and clients on all aspects related to the development and administration of testing and continuing education programs.
- Provide support to the Vice President and senior management on an as needed basis.
- Manage special projects and initiatives, as assigned.

Education/Experience Requirements:

- Master's Degree, preferably in Educational Measurement (Psychometrics, Industrial and Organizational psychology) or equivalent.
- Ten to fifteen years direct testing industry experience, preferably with development and operational responsibility for a high stakes computer-based program.
- Proven track record of accomplishments and experience working effectively at a senior level.
- Demonstrated management, goal setting and long-range planning, and leadership skills.
- Detailed knowledge of testing industry practices and ability to implement standard practices in an ongoing operation.
- Multi-project management experience.
- Proven ability to work closely collegially with business and technology leaders.
- Experience in managing vendors including contract negotiations, developing service level agreements and contract management.

Working Conditions:

- Work is routinely performed in an office environment. Overnight travel may be required.

The information provided above has been designed to indicate the general nature and level of work of the position. It is not a comprehensive inventory of all duties, responsibilities and qualifications required.

Please note: If the "Apply Now" button on a job board posting does not take you directly to the FINRA career site, please type www.finra.org/careers in your browser to reach our site directly .

In addition to a competitive salary, comprehensive health & welfare benefits, and an incentive bonus, FINRA offers immediate participation and vesting in a 401(k) with company match; a company funded pension plan; tuition reimbursement and many other benefits. If you would like to contribute to our important mission and work collegially in a professional organization that values intelligence, integrity and initiative, consider a career with FINRA.

About FINRA :

The Financial Industry Regulatory Authority (FINRA) is the leading independent regulator for all securities firms doing business in the United States. All told, FINRA oversees more than 4,900 brokerage firms, 170,000 branch offices and 660,000 registered securities representatives. FINRA has approximately 2,800 employees and operates from Washington, DC, and New York, NY, with 15 District Offices around the country.

Created through the consolidation of NASD and the member regulation, enforcement and arbitration functions of the NYSE (New York Stock Exchange), FINRA is dedicated to investor protection and market transparency through effective and efficient regulation and complementary compliance and technology-based services.

In today's fast-paced and complex global economy, FINRA is a trusted advocate for investors, dedicated to keeping the markets fair, ensuring investor choice and proactively addressing emerging regulatory issues before they harm investors or the markets.

Search Firm Representatives :

Please be advised that FINRA is not seeking assistance or accepting unsolicited resumes from search firms for this employment opportunity. Regardless of past practice, a valid written agreement and task order must be in place before any resumes are submitted to FINRA. All resumes submitted by search firms to any employee at FINRA without a valid written agreement and task order in place will be deemed the sole property of FINRA and no fee will be paid in the event that person is hired by FINRA.

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